



### RISK ASSESSMENT FORM inc. COVID – 19

RISK ASSESSMENT FOR LOCATION	ASSESSMENT DATE	ASSESSMENT REVIEW
Midland Basset Hound Club Open show Tomlinson's Canine centre, Upper Grange Farm, Ratby Lane Markfield Leicester LE67 9RJ	07/04/2021	02/05/2021

<b>STEP 1</b> – LIST ALL SIGNIFICANT HAZARDS	<b>STEP 2</b> – LIST GROUPS OF PEOPLE WHO ARE AT RISK FROM THOSE SIGNIFICANT HAZARDS IDENTIFIED	<b>STEP 3</b> – LIST EXISTING CONTROLS or NOTE WHERE THE INFORMATION MAY BE FOUND. LIST RISKS WHICH ARE NOT ADEQUATELY CONTROLLED AND THE ACTION NEEDED
CAGED AREA(S)	ALL PEOPLE ATTENDING THE SHOW	CHECK FOR ACCESS TO EXITS AND KEEP CLEAR AT ALL TIMES AND PUT ADDITIONAL SIGNAGE UP.
SPILLS	AU PEOPLE ATTENDING THE SHOW;	SPILLS TO BE CLEARED QUICKLY, AND SPILLAGE NOT LEFT UNATTENDED. MOP AND BUCKET SUPPLIED IN HALL
BIO HAZARD	ALL PEOPLE ATTENDING THE SHOW, SPECIFICALLY CHILDREN	ALL DOG MESS TO BE CLEARED IMMEDIATELY AND NOTICES TO BE PLACED AND DESIGNATED EXERCISE AREA TO BE ALLOCATED
STEPS	ALL PEOPLE ATTENDING THE SHOW	NOTICES TO BE DISPLAYED TO WARN OF STEPS.
DOGS IN CARS	All ESPECIALLY DOGS LEFT IN CARS	CAR PARK TO BE CHECKED REGULARLY, AND SHOW TO BE STOPPED IF A DOG IS ASSESSED AS IN DISTRESS
<b>STEP 1</b> – LIST ALL SIGNIFICANT HAZARDS	<b>STEP 2</b> – LIST GROUPS OF PEOPLE WHO ARE AT RISK FROM THOSE SIGNIFICANT HAZARDS IDENTIFIED	<b>STEP 3</b> – LIST EXISTING CONTROLS or NOTE WHERE THE INFORMATION MAY BE FOUND. LIST RISKS WHICH ARE NOT ADEQUATELY CONTROLLED AND THE ACTION NEEDED

<p><b><u>COVID-19 VIRUS</u></b> ILLNESS WHICH CAN AFFECT YOUR LUNGS, AIRWAYS AND SOME MAJOR ORGANS.</p> <p>THE SYMPTOMS RANGE FROM ASYMPTOMATIC (NO SYMPTOMS), MILD, MODERATE TO SERIOUS</p> <p>THE VIRUS CAN CAUSE SHORT AND POSSIBLY LONG-TERM EFFECTS, MAJOR ORGAN FAILURE AND/OR DEATH</p>	<p>ALL PEOPLE ATTENDING THE SHOW inc. EXHIBITORS, JUDGES, COMMITTEE MEMBERS</p>	<p><b><u>GENERAL INFORMATION</u></b> UNDER STEP 2 OF THE GOVERNMENTS COVID ROAD MAP THIS EVENT WILL BE SOLELY AN OUTDOOR EVENT.</p> <p>EXHIBITORS WILL BE GIVEN ALLOCATED INDIVIDUAL AREAS TO SET UP CRATES ETC, THESE AREAS WILL BE SOCIALLY DISTANCED APART.</p> <p>EXHIBITORS WILL BE INFORMED THROUGH THE SCHEDULE AND SOCIAL MEDIA TO STAGGER ARRIVAL AND WILL BE ENCOURAGED TO LEAVE AFTER THEY HAVE COMPLETED THEIR SHOWING.</p> <p><b><u>JUDGES &amp; STEWARDS</u></b> PROVIDE MASKS, GLOVES AND ANTI-BACTERIAL HAND GEL TO BE MADE AVAILABLE, BUT ADVISABLE TO BRING OWN ON THE DAY</p> <p>JUDGES TO KEEP CONTACT OF DOGS TO A MINIMUM AND OWNERS TO SHOW BITE.</p> <p>JUDGES TO USE ANTI BACTERIAL HAND GEL BETWEEN JUDGING OF EACH DOG.</p> <p>STEWARDS TO BE KEPT TO SAME 2 FOR WHOLE SHOW, MAINTAIN 1+ METRE SOCIAL DISTANCING GUIDELINE BETWEEN THEMSELVES, JUDGE AND EXHIBITORS AT ALL TIMES. CONTACT OF ANY PAPERWORK TO BE KEPT TO A MINIMUM. EACH STEWARD WILL KEEP TO THE SAME ROLE ALL DAY TO AVOID THE POTENTIAL OF CROSS CONTAMINATION.</p> <p>THERE WILL BE NO AWARD BOARD, AS PER KC GUIDELINES. THE JUDGE WILL BE ASKED TO PLACE THE SECRETARY'S COPY OF THE SLIPS FROM THE JUDGES BOOK IN A SEPARATE PLASTIC WALLET ONCE COMPLETED.</p> <p>PRIZE CARDS AND ROSETTES FOR CLASSES TO BE COLLECTED FROM TABLE. NO ADDITIONAL PRIZES OF FOOD, MONEY, OR TROPHIES WILL GIVEN OUT IN THE RING.</p> <p>THE MAIN WINNERS' ROSETTES WILL BE PRESENTED BY THE JUDGE AS PER KC RULES. BOTH PARTIES ARE ADVISED TO USE ANTI-</p>

BACTERIAL HAND GEL AND MASKS IN BETWEEN AWARDING THE ROSETTES.

THERE WILL BE NO TROPHIES AWARDED AT THIS SHOW. THOSE WHO CURRENTLY HOLD THE TROPHIES AWARDED AT 2019 OPEN SHOW ARE ASKED TO KEEP THEM UNTIL SUCH TIME THEY CAN BE RETURNED TO THE TROPHY STEWARD

**EXHIBITORS**

TO BRING OWN MASK, GLOVES, ANTI BACTERIAL HAND GEL, AND ANTI-BACTERIAL WIPES.

ALSO ADVISE TO BRING OWN CHAIRS.

RING NUMBERS TO BE LAID OUT AND COLLECTED FROM TABLE. EXHIBITORS WILL BE ADVISED TO ONLY COLLECT THEIR NUMBER AND NOT TOUCH ANY OTHER NUMBERS ON THE TABLE

EXHIBITORS WILL BE REQUIRED TO KEEP AT LEAST 1+ METRE PART IN THE RING AND ADVISED NOT TO WAIT AT THE ENTRANCE OR EXIT OF THE RING PRIOR TO THEIR CLASS BEEN CALLED. THE RING WILL BE CLEARED IN BETWEEN CLASSES PRIOR TO THE NEXT CLASS BEEN CALLED.

THOSE EXHIBITORS WISHING TO WAIT IN THEIR CARS, THE STEWARDS WILL ENSURE THAT EACH CLASS IS CLEARLY CALLED.

EXHIBITORS WILL BE ABLE TO BRING CRATES, AND WILL BE ALLOCATED AN AREA TO SET-UP CHAIRS ETC. THERE WILL BE AT LEAST 1+ METRE BETWEEN EACH DESIGNATED AREA. EXHIBITORS WILL NOT BE ABLE TO SIT RINGSIDE AND WILL BE REQUESTED TO STAY IN THEIR ALLOCATED AREA.

EXHIBITORS WILL BE ASKED TO KEEP MOVEMENT AROUND THE VENUE TO A MINIMUM WHERE POSSIBLE.

EXHIBITORS TO BE ADVISED BRINGING ADDITIONAL FAMILY MEMBERS TO A MINIMUM.

**OFFICERS & COMMITTEE**

MASKS, GLOVES, ANTI-BACTERIAL HAND GEL AND ANTI-BACTERIAL WIPES WILL BE PROVIDED BUT IS ADVISABLE TO BRING OWN ON THE DAY.

TO AVOID MINIMUM OF CROSS CONTAMINATION TO MINIMISE RISK TO THE COMMITTEE, THERE WILL BE NO CLUB SHOP OR RAFFLE AVAILABLE AT THIS SHOW.

CATALOGUES WILL BE BY PRE-ORDER ONLY, AND SET OUT FOR COLLECTION ON A TABLE, WHICH WILL BE AWAY FROM THE ROSETTE & PRIZE CARD TABLE TO ENSURE THAT NO PINCH POINTS OR CONGREGATING AREAS ARISE.

SHOW SECRETARY TO KEEP A RECORD OF ALL THOSE IN ATTENDANCE, WHICH CAN BE DONE BY MEANS OF THE CATALOGUE AND ANY ADDITIONAL SPECTATORS WILL BE ASKED FOR THEIR DETAILS, WHICH WILL BE STORED TOGETHER WITH THE SHOW RECORDS.

**ENTRANCE AND EXIT TO SHOW**

THERE WILL BE STRICTLY ONE ENTRANCE AND ONE EXIT TO THE SHOW TO MINIMISE THE RISK OF PEOPLE CROSSING IN DOOR AND HALLWAYS. EXHIBITORS WILL BE ASKED TO BE PATIENT AND ENSURE THAT THEY MAINTAIN THE REQUIRED 2 METRE DISTANCE.

ANTI-BACTERIAL HAND GEL TO BE PLACED AT ENTRANCE AND EXIT, AND EVERYONES TEMPERATURE TO BE TAKEN ON ARRIVAL.

**PARKING**

MEMBER OF THE COMMITTEE TO BE AVAILABIE FOR PEOPLE ARRIVING, AND TO ADVISE TO PARK VEHICLES AT LEAST 2 METRE APART AND TO EXHBITORS, TO BE ADVISED TO MAINTAIN SOCIAL DISTANCING WHEN UNLOADING AND LOADING DOGS IN CARS.

**It is also advised as per Government Guidelines that anyone classed as vulnerable, or has shown symptoms or lives in the same household of anyone that has shown symptoms of the virus DOES NOT attend the show: -**

**Those classed as vulnerable are: -**

- Clinically extremely vulnerable individuals (see definition below) have been strongly advised not to work outside the home (CEV)
  - Solid organ transplant recipients
  - People with specific cancers
  - People with cancer who are undergoing active chemotherapy.
  - People with lung cancer who are undergoing radical radiotherapy.
  - People with cancers of the blood or bone marrow such as leukaemia, lymphoma or myeloma who are at any stage of treatment.
  - People having immunotherapy or other continuing antibody treatments for cancer.
  - People having other targeted cancer treatments which can affect the immune system, such as protein kinase inhibitors or PARP inhibitors.
  - People who have had bone marrow or stem cell transplants in the last 6 months, or who are still taking immunosuppression drugs.
  - People with severe respiratory conditions including all cystic fibrosis, severe asthma and severe chronic obstructive pulmonary (COPD)-
  - People with rare diseases that significantly increase the risk of infections (such as SCID, homozygous, sickle cell)
  - People on immunosuppression therapies sufficient to significantly increase risk of infection.
  - Women who are pregnant with significant heart disease, congenital or acquired.
  - People who fall in this group should have been contacted to tell them they are clinically extremely vulnerable.
- Clinically vulnerable individuals, who are at higher risk of severe illness (for example, people with some pre-existing conditions, see definition below), have been asked to take extra care in observing social distancing and should be helped to work from home, either in their current role or in an alternative role (CVI)
- Clinically vulnerable people include those aged 70 or over and those with some underlying health conditions, who are not vaccinated, all members of this group are listed as 'clinically vulnerable'.
  - Under 70 with an underlying health condition listed below (that is, anyone instructed to get a flu jab as an adult each year on medical grounds)
  - Chronic (long-term) mild to moderate respiratory diseases, such as asthma, chronic obstructive pulmonary disease (COPD) emphysema or bronchitis
  - Chronic heart disease, such as heart failure
  - Chronic kidney disease
  - Chronic liver disease, such as hepatitis
  - Chronic neurological conditions, such as Parkinson's disease, motor neurone disease, multiple sclerosis (MS), or cerebral palsy
  - Diabetes
  - Weakened immune system as the result of conditions such as HIV and AIDS, or medicines such as steroid tablets.
  - Being seriously overweight (a body mass index (BMI) of 40 or above)
  - Pregnant women
- If clinically vulnerable (but not extremely clinically vulnerable) individuals cannot work from home, they should be offered the option of the safest available on-site roles, enabling them to stay 2m away from others. If they have to spend time within 2m of others, you should carefully assess whether this involves an acceptable level of risk. As for any workplace risk you must take into account specific duties to those with protected characteristics, including, for example, expectant mothers who are, as always, entitled to suspension on full pay if suitable roles cannot be found. Particular attention should also be paid to people who live with clinically extremely vulnerable individuals.

**Further information can be found at [www.gov.uk](http://www.gov.uk)**

We also advise: \*

- Households who do not live together, do not car share to the show.
- Do not arrive earlier than specified on the schedule to the venue, you will not be permit access to the building.

Whilst the Committee will be monitoring the situation closely throughout the day, please be aware that you are responsible for your own safety and that of those around you, please remember to wash your hands, and use the anti-bacterial hand gel and wipes available and keep social distanced from those not in your household.

RISK ASSESSMENT CARRIED OUT BY: Alan Hards

Date 07/04/2021