

August 2021 Championship Show Covid-19 Planning risk assessment.

Location: Littleport Leisure Centre. Camel Road, Littleport. Ely. Cambridgeshire. CB6 1EW.

Covid-19 is an illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.

It is not possible to guarantee a no Covid-19 risk scenario and there will be an element of assumption of risk by the participant/visitor. The society's job is to minimise that risk.

The society has a nominated Covid Safety Marshall, whose responsibility is to monitor and oversee that Covid prevention procedures are maintained throughout the day. This Marshall is Ray Muir.

Due to the nature of this assessment and the fluidity of the guidance given by the UK Government this document will be reviewed and re-issued where changes are required.

Version	Date	Action	Assessors	Job Titles
1.0	12/05/2021	Assessment agreed by EACA committee.	Miranda Blake, Jo White, Lisa Pettitt	Secretary, Show Secretary, Membership Secretary

Risk areas	Who is at risk	Controls Required to limit the spread of Coronavirus	Additional Controls	Action by who?	Action by when?	Done
PRIOR TO START OF SHOW						
Volume of people attending the show	All attendees	Request exhibitors limit persons attending with them.		Show Secretary	12/05/2021	Yes
		There are 4 judges. Judges will park in a separate area to the exhibitors near the isolation area.	Collect names and contact details for Track & Trace system as cars arrive	Covid Safety Marshall	01/08/2021	No
		There are 4 stewards made up of committee members who will park in a separate area to the exhibitors near the isolation area.	Add to Note for Exhibitors	Show Secretary	12/05/2021	Yes.
Spectators and Public	All attendees	Spectators or public to be advised of social distancing rules.	Add to Note for Exhibitors	Show Secretary	12/05/2021	Yes
		The field is secluded and is only accessible by a gate.	Any spectators or public to be monitored for social distancing.	Covid Safety Marshall	01/08/2021	No

Car Park	All attendees	Cars to be met at entrance. Track and Trace forms will be collected.	Car park check prior to commencement of judging	Covid Safety Marshall	01/08/2021	No
		Cars to be parked with 2m gap.	Add to Note for Exhibitors	Show Secretary	12/05/2021	Yes
		Judges and stewards will park adjacent to the isolation area away from exhibitors.	Exhibitors to set up chairs and any gazebos immediately in front of or behind their own vehicle. To be checked by Covid Marshall prior to judging and throughout the show.	Covid Safety Marshall	01/08/2021	No
Ring marking	Committee members	Rings to be marked out with tape at grass level to avoid need for sanitising. Kennel Club code of Best Practice for ring sizes is 6m x 6m (20ft x 20ft). EACA ring sizes will be 15m x 25m (49ft x 82ft). See scaled show plan. This extra size allows for 2m spot marking in the ring for exhibitors to stand on for social distancing.	2m spots to be marked down right hand side of ring and across the bottom. A 5m walk way has been allowed around each ring.	Committee members.	01/08/2021	No
Tables	Officials	All tables to be sanitised prior to commencement of show.	Hand Sanitiser on every table. Bottled water available for judges and stewards	Committee members.	01/08/2021	No

Toilet Facilities	All attendees	Littleport Leisure Centre has already implemented measures so that there are no crossover issues with other users Toilets have been provided on the outside of the building. These toilets are accessed to the right of the building not through the main entrance. This ensures that exhibitors and gym members will not use the same entrance and toilets.	Littleport Leisure Centre has updated their risk assessment and will provide sanitiser and cleaning. The dog show will provide entrance and exit signs.	Littleport Leisure Centre	12/04/2021	Yes
Stewards	Officials and Exhibitors	Judges and stewards not in bubbles will remain 1m+ apart. It is not necessary for any contact or exchange of materials during judging.	Contact judges prior to show	Show Secretary	12/05/2021	Yes
DURING SHOW JUDGING						
Gazebos and Tents at ringside	All attendees in proximity of ring	Gazebos and Tents to be limited to 3m x 3m and to remain at exhibitors' vehicles. Any such structures should be erected at the rear of the vehicles	Check prior to commencement of judging and throughout the show.	Covid Safety Marshall	01/08/2021	No
			Add to Note for Exhibitors	Show Secretary	12/05/2021	Yes
Cages at ringside	All attendees in proximity of ring	Cages to remain at exhibitors' vehicles..	Check prior to commencement of judging and throughout the show.	Covid Safety Marshall	01/08/2021	No
			Add to Note for Exhibitors	Show Secretary	12/05/2021	Yes
Grooming of Exhibits	All attendees	All grooming to take place within the exhibitors' vehicle allocated parking space.	Check prior to commencement of	Covid Safety Marshall	01/08/2021	No

			judging and throughout the show. Add to Note for Exhibitors	Show Secretary	12/05/2021	Yes
Seating	Exhibitors and Spectators Judges and Stewards	No chairs to be provided Chairs provided by Leisure Centre to be sanitised prior to commencement of judging	Chairs to be sanitised before judging and during lunch breaks.	Committee members	01/08/2021	No
Committee tables	All attendees	None to be available to avoid exhibitors approaching.	Not available.			
Catalogues and Ring Numbers	All exhibitors	To avoid catalogues being collected and handled by multiple people these will be handed out to each exhibitor on their arrival by the Show Secretary alone. They will be in pre-sealed mail bags.		Show Secretary	01/08/2021	No
Raffle	All attendees	Raffle prizes to be sanitised at start of show and to be handled by Treasurer only.	Treasurer to write exhibitor's names on tickets and deliver prizes to vehicles. Purchasers to place envelope in pot provided	Treasurer	01/08/2021	No
Judges' Books	Judges	Judges books to be handled by judges only	Judges to place slips in box provided to be collected by membership secretary	Committee members	01/08/2021	No
Stewards' Sheets	Stewards	Class recording sheets to be handled by stewards only	Sheets to be collected at end of show	Show Secretary	01/08/2021	No
Judges' catalogues	Judges	Catalogues to be handled and completed by one committee member only		Committee members	01/08/2021	No

Lunches for officials	Officials	<p>Leisure Centre to arrange catering van onsite.</p> <p>Owner of the catering mobile has her own risk assessment. She will be directed to park adjacent to the show field entrance away from the leisure centre.</p> <p>Signs will be placed around the van to instruct dog show use only.</p> <p>Covid Marshall to ensure 2m distancing maintained in any queue and masks are worn by all.</p>	<p>Judges to eat at their vehicles.</p> <p>Leisure centre staff to advice gym users that the van is not for their use.</p>	<p>Clare Pendle</p> <p>Covid Marshall and van owner.</p>	<p>12/05/2021</p> <p>01/08/2021</p>	<p>Yes</p> <p>No</p>
Prize Money	Exhibitors	All prize monies to be labelled and sealed in an envelope	To be collected after classes from the Treasurer	Treasurer	01/08/2021	No
Face to face contact	All attendees	<p>All attendees to provide and wear their own face coverings. A limited number to be made available on the day.</p> <p>Face coverings must be worn in the ring and inside toilet building.</p> <p>Exhibitors must maintain a 2m distance from anyone not in their bubble.</p>	Judging will be paused if it appears that attendees are not maintaining social distancing.	Covid Safety Marshall	01/08/2021	No
Movement in to each class	Exhibitors	<p>Ring to be vacated by exhibits to the left before the next class is called in.</p> <p>The next class will enter from the right and stand on one of the allocated 2m marked spots.</p>	There will be 2 stewards available to each ring to ensure previous exhibitors have left the ring before the next ones are allowed in.	Stewards	01/08/2021	No

Class judging	Officials and exhibitors	<p>Face coverings to be worn by all whilst in the ring.</p> <p>Exhibitors to keep to 2m distancing whilst waiting to be judged.</p> <p>The judge will call the exhibit forward to the judging spot.</p> <p>Exhibitors will show the judge their exhibit's teeth taking care not to lean in to the judge.</p> <p>Judges will go over the exhibit while the handler stands back.</p> <p>Judges to sanitise hands after each exhibit</p> <p>Judges to limit re-examination of exhibits.</p> <p>Judges to call out placings.</p> <p>Stewards will place rosettes at exhibitor's feet whilst judge writes their report.</p> <p>No contact required between judge and steward.</p> <p>Exhibitors will be dismissed by the stewards.</p> <p>Steward will call the next class in to their 2m spots.</p>	<p>Due to the smaller class entries and the larger ring sizes it will not be necessary to split classes.</p>	Stewards	01/08/2021	No
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Rosettes and Award cards	All attendees	Rosettes to be handled by stewards only and placed at the feet of the exhibitor.	Award cards will not be produced. Award cards be emailed on request.	Stewards Miranda Blake	01/08/2021	No
Trophies	All attendees	Trophy table. Returning trophies	No trophy table. To be collected and sanitised.	Linda Philpin	01/08/2021	Yes
Rubbish	All attendees	Attendees to be asked to take all rubbish home where possible. Black bin liners to be used for dog waste.	Committee members to remove all rubbish from the site using black bin liners and disposable gloves and aprons. Leisure centre to provide bins for disposal of black bin liners by the council refuse service.	Committee members Clare Pendle	01/08/2021 01/08/2021	No No
Exercise of Exhibits	All attendees	Dogs to remain on leads at all times.	Dogs must not be exercised on any of the football pitches.	Committee members	01/08/2021	No
CLOSE OF SHOW						
Exhibitors	All attendees	Covid Marshall will ensure exhibits still on foot are removed from the driving area prior to escorting the cars off the ground.		Covid Marshall	01/08/2021	No
Ring markings	Committee members	All ring tape and marking to be disposed of using bin liners and disposable PPE.		Committee members	01/08/2021	No
Chairs	Leisure Centre	Chairs to be sanitised and returned to Leisure Centre. Chairs will be left at the door to the centre to avoid committee members accessing the premises.		Committee members	01/08/2021	No

Tables	Secretary	Tables to be sanitised and taken by show secretary	Owned by show secretary.	Miranda Blake	01/08/2021	No
Waste	Leisure Centre	All waste to be collected and disposed of	Committee members to remove all rubbish from the site using black bin liners and disposable gloves and aprons.	Committee members	01/08/2021	No
			Leisure centre to provide bins for disposal of black bin liners by the council refuse service.	Clare Pendle	01/08/2021	No