



April 2021 Championship & Open Show Covid-19 Planning risk assessment.

Location: Littleport Leisure Centre. Camel Road, Littleport. Ely. Cambridgeshire. CB6 1EW.

Covid-19 is an illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.

It is not possible to guarantee a no Covid-19 risk scenario and there will be an element of assumption of risk by the participant/visitor. The society's job is to minimise that risk.

The society has a nominated Covid Safety Officer, whose responsibility is to monitor and oversee that Covid prevention procedures are maintained throughout the day. This person is Ray Muir.

Due to the nature of this assessment and the fluidity of the guidance given by the UK Government this document will be reviewed and re-issued where changes are required.

Version	Date	Action	Assessors	Job Titles
1.0	23/08/2020	Assessment agreed by EACA committee..	Miranda Blake, Jo White, Lisa Pettitt	Secretary, Show Secretary, Membership Secretary



Risk areas	Who is at risk	Controls Required to limit the spread of Coronavirus	Additional Controls	Action by who?	Action by when?	Done
Volume of people attending the show	All attendees	Request exhibitors limit persons attending with them	Add to Note for Exhibitors	Show Secretary	23/08/2020	Yes
			Collect names and contact details for Track & Trace system	Covid Safety Officer	18/04/2021	No
Car Park	All attendees	Cars to be met at entrance and advised to keep 1m+ apart	Car park check prior to commencement of judging	Ray Muir	18/04/2021	No
			Add to Note for Exhibitors	Show Secretary	23/08/2020	Yes
Gazebos and Tents at ringside	All attendees in proximity of ring	Gazebos and Tents to be limited to 3m x 3m and to remain at exhibitors' vehicles	Check prior to commencement of judging and during the lunch break	Ray Muir	18/04/2021	No
			Add to Note for Exhibitors	Show Secretary	23/08/2020	Yes
Cages at ringside	All attendees in proximity of ring	Cages to remain at exhibitors' vehicles	Check prior to commencement of judging and during the lunch break	Ray Muir	18/04/2021	No
			Add to Note for Exhibitors	Show Secretary	23/08/2020	Yes



Grooming of Exhibits	All attendees	All grooming to take place near exhibitors' vehicles	Check prior to commencement of judging and during the lunch break	Ray Muir	18/04/2021	No
			Add to Note for Exhibitors	Show Secretary	23/08/2020	Yes
Seating	Exhibitors and Spectators	No chairs to be provided				
	Judges and Stewards	Chairs provided by Leisure Centre to be sanitised prior to commencement of judging	Chairs to be labelled individually or covers to be used and sanitised between judges	Covid Safety Officer	18/04/2021	No
Tables	Officials	All tables to be sanitised prior to commencement of show.	Hand Sanitiser on each table. Bottled water available for judges and stewards	Committee members	18/04/2021	No
Award Boards	All attendees	Need for award boards suspended by the Kennel Club until 1 July 2021		Show Secretary		
Catalogues and Ring Numbers	All exhibitors	To avoid catalogues being collected and handled by multiple people these will be handed out to each exhibitor on their arrival by the Show Secretary alone.		Show Secretary	18/04/2021	No
Raffle	All attendees	Raffle will be pre-drawn and tickets for sale placed in sealed envelopes.	Hand sanitiser to be placed on raffle table	Show Secretary	18/04/2021	No
			Purchasers to place cash in pot provided	Treasurer	18/04/2021	No



Judges' Books	Judges	Judges books to be handled by judges only	Judges to place slips in box provided	Boxes?	18/04/2021	No
Stewards' Sheets	Stewards	Class recording sheets to be handled by stewards only	Sheets to be collected at end of show	Show Secretary	18/04/2021	No
Judges' catalogues	Judges	Catalogues to be handled and completed by one committee member only		Lisa Pettitt	18/04/2021	No
Lunches for officials	Officials	Lunches to be provided by Leisure Centre	Staggered sittings	Chair	18/04/2021	No
Prize Money	Exhibitors	All prize monies to be labelled and sealed in an envelope	To be collected after classes from the Treasurer	Treasurer	18/04/2021	No
Ring marking	Committee members	Rings to be marked out with tape at grass level to avoid need for sanitising		Committee members	18/04/2021	No
Face to face contact	All attendees	All attendees to provide and wear their own face coverings	A limited number to be made available on the day	Committee members	18/04/2021	No
Class judging	Officials and exhibitors	Face coverings to be worn by all Exhibitors to keep 1m+ apart Exhibitors to show exhibit's teeth Judges to sanitise hands after each exhibit Judges to limit re-examination of exhibits	Large classes to be split	Stewards	18/04/2021	No
Rubbish	All attendees	Attendees to be asked to take all rubbish home where possible	Black bin liners required for dog waste	Committee members	18/04/2021	No